

North Prairie Regional Water District

June 25, 2024, Board Meeting

Minot City Public Works Board Room

Directors Present: Lisa Krueger, Tara Shannon, Crystal Hendrickson, Mike Rudnick, Darrel Loftesnes, Kelly Drevecky, Austin Hanson. Also present: Monte Rogneby Vogel Law Firm (Zoom), Wade Senger Interstate Engineering, Teresa Sundsbak Manager, Karla Anderson Office Manager, Public

Chairman Krueger called the meeting to order at 11:01.

Chairman Krueger proposes amending agenda. Motion by Rudnick seconded by Shannon to add John Pietsch to agenda. Vote to approve, Shannon-Yes, Hendrickson-Yes, Rudnick-Yes, Loftesnes-Yes, Hanson-Yes, Drevecky-Yes. Motion carried.

Motion by Rudnick seconded by Loftesnes to add reviewing past minutes to agenda. Vote to approve, Shannon-Yes, Hendrickson-Yes, Rudnick-Yes, Loftesnes-Yes, Hanson-Yes, Drevecky-Yes. Motion carried.

Minutes: Motion by Shannon seconded by Rudnick to approve May 28 monthly meeting minutes and June 4 special meeting minutes. Vote to approve minutes as mailed, Shannon-Yes, Hendrickson-Yes, Rudnick-Yes, Hanson-Yes, Drevecky-Yes. Motion carried.

Financials: Motion by Hendrickson to inspect petty cash, motion dies.

Motion by Loftesnes seconded by Rudnick to accept financials as mailed. Vote to approve financials as mailed, Shannon-Yes, Hendrickson-No, Rudnick-Yes, Loftesnes-Yes, Hanson-Yes, Drevecky-Yes. Motion carried.

John Pietsch presents proposals and suggestions for the board to review regarding his concerns following the annual meeting. Chairman Krueger moves to table the remainder of the presentation due to time restrictions.

Discussion held on open record requests and notice to members. Motion by Shannon seconded by Drevecky allowing Vogel Law Firm to draft a policy allowing North Prairie to notify members when personal information is requested through an open record. Vote to approve, Shannon-Yes, Hendrickson-No, Rudnick-Yes, Loftesnes-Yes, Hanson-Yes, Drevecky-Yes. Motion carried.

Discussion held on unlawful proxy voting and unauthorized proxy forms.

Monte Rogneby states that according to North Prairie bylaws, proxy votes are not allowed. A proxy is when a member signs a vote to a third party. The following scenarios are not considered proxy votes, when an entity has to vote through a person or when multiple individuals are associated with real property and a person is designated.

Discussion held on North Prairie's cell phone policy for management and harassing texts sent to a North Prairie employee. Motion by Hendrickson seconded by Shannon restricting management cell phone use to business purposes only. Vote to approve, Shannon-Yes, Hendrickson-Yes, Rudnick-Yes, Loftesnes-Yes, Hanson-Yes. Motion carried.

Motion by Hanson seconded by Rudnick to allow a 20 minute public comment period during monthly meetings after chairman calls meeting to order with a limit of 5 minutes per person. Vote to approve, Shannon-Yes, Hendrickson-Yes, Rudnick-Yes, Loftesnes-Yes, Hanson-Yes. Motion carried.

Engineers Report: Motion by Loftesnes seconded by Hanson to approve the following:

Change order #1 Montrail Project in the amount of \$2,465.55 to Swanberg Construction, change order #3 in the amount of \$30,070.50 to Dig It Up Backhoe, Pay request #11 in the amount of \$284,900.69 to Swanberg Construction, Pay request #9 in the amount of \$63,595.00 and pay request #10 in the amount of \$134,990.75 for Logan Swedlund booster station to Swanberg Construction, and change order #3 in the amount of \$16,780.12 for Logan Swedlund booster station to Swanberg Construction.

Vote to approve: Shannon-Yes, Hendrickson-Yes, Rudnick-Yes, Loftesnes-Yes, Hanson-Yes. Motion carried.

There being no further business, the meeting was adjourned at 1:40.

Tara Shannon Secretary