

North Prairie Regional Water District

October 28, 2025 - Regular Meeting Minutes

Directors Present: Kelly Drevecky, Dan Ruby, Darrel Loftesnes, Daryl Lies, Crystal Hendrickson. Directors Absent: Mike Rudnick, Austin Hanson. Also present: General Manager Craig Haskins, Office Manager Karla Anderson.

The meeting was called to order at 10:00 AM by Ruby. Anderson called the roll.

Sundsbak Amended Separation Agreement Executive Session

The Motion to move the Board into executive session was initiated by Loftesnes, seconded by Lies. Voice vote; all voted yes. The Board called an Executive Session at 10:01 under N.D.C.C. 44-04-19.2 regarding employment contract negotiations /negotiation strategies under N.D.C.C. 44-04-19.1(9) to provide negotiation instructions to its attorneys and to receive its attorneys' advice and guidance regarding the negotiations that are reasonably likely to occur in the immediate future because such discussions in an open meeting would have an adverse fiscal effect on the bargaining or litigating position of the Board. Additionally, the executive session is authorized for attorney consultation under N.D.C.C. 44-04-19.1(5) and (6) to discuss The Board's attorneys' work product which reflects the mental impressions, conclusions, and legal theories of the Board's attorneys which were prepared exclusively in anticipation of reasonably predictable civil litigation or for guidance on the legal risks, strengths, and weaknesses of possible Board action.

Since this executive session is being held to provide guidance and instructions to our attorney and other negotiators pursuant to N.D.C.C. 44-04-19.1, the prohibition on taking final action during the executive session does not apply to providing negotiating instructions to the City's attorneys and other negotiators. At this time, the members of the public were asked to leave the room.

The executive session was also attended by Anderson and Haskins, and Rogneby via video conference.

Mike Rudnick joined the meeting at 10:13 via video conference.

The motion to adjourn the executive session and return to the open portion of the meeting was initiated by Lies, seconded by Drevecky at 10:50am. Roll call; Drevecky, Ruby, Loftesnes, Lies, Hendrickson voted yes. (Rudnick's audio connection was muted.)

(Short recess between 10:50 am-10:55am)

Public Comments

No one wished to speak.

Meeting Agenda

Amended the agenda to move up the Rott's and Rice Lake discussions. Moved by Lies, seconded by Loftesnes to approve the amended agenda. Voice vote; all voted yes.

10:58 Wade Senger of Interstate entered the room.

Meeting Minutes

The minutes should reflect clarifying language on the matching funds agreement with Interstate Engineering. Moved by Loftesnes, seconded by Lies to approve the corrected September meeting minutes. Voice vote; all voted yes.

11:00 Operations Manager Joddy Meidinger entered the room.

Rice Lake Subdivision – 32 lots

Developer Shawn Kluver provided information on the subdivision project. John Pietsch spoke and urged that the board not piecemeal solutions at Rice Lake. Suggested creating assessment districts. Lies moved to request Interstate Engineering to put together cost estimates on the big picture and give several different options. Seconded by Hendrickson. Roll call; Drevecky, Ruby, Loftesnes, Lies, Hendrickson voted yes. (Rudnick's audio connection was muted.)

Marsha & Michael Rott Water Usage

Discussion was held on the circumstances regarding a spike in the Rott water usage and subsequent water meter replacement. Haskins provided 2 years of water usage. Moved by Hendrickson to issue a \$120 credit to the Rotts. Seconded by Loftesnes. Roll call; Drevecky, Ruby, Loftesnes, Lies, Hendrickson voted yes. (Rudnick's audio connection was muted.)

Financials

Haskins presented the financial report. Moved by Drevecky, seconded by Lies to approve financial report. Roll call; Drevecky, Ruby, Loftesnes, Lies, Hendrickson voted yes. (Rudnick's audio connection was muted.) Moved by Lies, seconded by Loftesnes to put water cents into a 12-month CD @ First International for 3.75%. Roll call; Drevecky, Ruby, Loftesnes, Lies, Hendrickson voted yes. (Rudnick's audio connection was muted.) Haskins asked to move the water cents to restricted accounts. Restricted funds information will be provided to each board member to discuss next month.

2026 Budget

Moved by Hendrickson, seconded by Drevecky to approve the budget as presented. Roll call; Drevecky, Ruby, Loftesnes, Lies, Hendrickson voted yes. (Rudnick's audio connection was muted.)

Accrual of paid time off (Process Update)

Paid time off information is now available in Quickbooks.

Formation of Bylaws Committee

Moved by Lies, seconded by Hendrickson to form a bylaw committee of 3 board members and 2 rural water users to review potential bylaw changes required by new laws and make other recommendations. Ruby appointed John Pietsch, Lynn Watne, Rudnick, Loftesnes, and Lies to the committee, if they would all accept.

System Monitoring improvements

Discussed only briefly due to time constraints. Hendrickson stressed the importance of identifying leaks and water loss so we have a better idea of where future repair funds should be directed.

Interstate Engineering – Mountrail PH III update

Senger stated that 15 customers have been turned on.

Interstate Engineering – Change order #2

A change order was presented to add meter pits for the users that require them throughout the Mountrail PH III project. Roll call; Drevecky, Ruby, Loftesness, Lies, voted yes. Hendrickson voted no. (Rudnick's audio connection was muted.)

Interstate Engineering - Pay Request #4

Moved by Lies, seconded by Loftesnes to approve pay request #4 in the amount of \$1,115,196.00 to Abbott, Arne, Schwindt, Inc. Roll call; Drevecky, Ruby, Loftesnes, Lies, Hendrickson voted yes. (Rudnick's audio connection was muted.)

Interstate Engineering – Change Order No. 2

Change Order: Meter Pits for the users that require them throughout the project in the amount of \$51,800. Motion to approve by Loftesnes and seconded by Lies. Ruby, Drevecky voted yes. Hendrickson voted no.

General Manger's Report

Haskins briefly reviewed water production numbers and explained the circumstances around breaks and leaks from the previous month.

Adjournment

Next meeting will be November 25 at 10am at the Minot Public Works Building. Moved by Loftesnes, seconded by Drevecky to adjourn. Voice vote; all voted yes. Meeting was adjourned at 12:58 PM.

Minutes by Crystal Hendrickson, Secretary.