

North Prairie Regional Water District
November 26, 2024
Board Meeting Minutes

Directors Present: Lisa Krueger, Darrel Loftesnes, Kelly Drevecky, Crystal Hendrickson, Mike Rudnick
Matthew Zelinski, Absent: Austin Hanson
Others present: GM Teresa Sundsbak, OFM Karla Anderson, Attorney Monte Rogneby, Wade, John
Krueger OM Jody Meidinger,

Chairman Krueger called meeting to order 10:04 am.

Chairman Krueger called for a motion to approve agenda -Motion by Rudnick, 2nd by Loftesnes to
approve agenda: Roll Call: 5 yes- M/C

Motion by Loftesnes, 2nd by Drevecky to approve October 25th meeting minutes. Roll Call: 5 Yes- M/C

Motion by Loftesnes 2nd Rudnick to approve the financials for October 2024. Roll Call: 4 Yes /
Hendrickson-No- M/C Hendrickson, Rudnick had several questions on different line items in the financial
statements. Clarification and answers were given by Anderson and Sundsbak.

Old Business:

Anderson explained the layout of the new website and said that they are continuing to transfer data onto
The new website. A discussion on the different tabs and why it has been a while getting up and running.

Chairman Krueger moved to the Annual Meeting 2025. A discussion was held on when the annual meeting
should be. Tuesday June 10th. The Annual Meeting Committee had researched the State Fair Center for
400 people approx.: \$1687.00, parking was a consideration. Motion by Rudnick 2nd by Loftesnes
for the Annual Meeting committee to find a suitable venue available during the first 2 weeks of June to
hold the Annual Meeting at. A discussion was had and at the end of the discussion Rudnick withdrew his
motion. Committee will report at December meeting

Next Attorney Rogneby gave a briefing on Souris River Joint Board record request and the Army Corps
of Engineers response to our Letter to them on the boring 10' under the dyke. Motion by Hendrickson 2nd
by Rudnick to share Critical Infrastructure records from our Engineer and the Army Corps of Engineers
with SRJB. Roll Call: 5 Yes- M/C

Great Plains Consulting President Krueger provided update on the progress of the analysis of NPRWD.
Face-to-Face interviews of the Board and Staff are complete, and they are moving on to the 4 focus
groups and surveys.

Chairman Krueger moved onto the 2025 Budget. Motion by Zelinski 2nd by Loftesnes to approve the
2025 Budget. A discussion was held and there were questions several of the line items in the budget as it
was presented. Rudnick had a question on the Skid Steer which Lease was bought out. The meter line
item was discussed as to what this money was used for and it was explained these are replacement meters,
new customer meters etc. Loftesnes asked question on grass cutting and was explained this was for the
district office.

Hendrickson asked about the increase of outside services- janitorial? The mowing for the pump stations and reservoir. The grass cutting and janitorial have not changed since 2023. Operations Manager brought up there is a NAWA increase, City of Minot increasing their water rate, the cost of labor is also increasing.

Motion to approve 2025 Budget was rescinded by Zelinski

Zelinski made a motion to approve 2025 with the corrected numbers. 2nd by Loftesnes Roll Call: 4 Yes/
Hendrickson-No- M/C

The corrected final numbers for the 2025 budget are as follows:

Changed other-shop front grass cutting to \$3,500 budget

The O&M expense line changed to \$2,645,300 budget– formula was off

Accounts affected:

The operating expense then changed to \$3,873,300

Changed Net income to \$3,388,700

Changed SRF Income ratio to 1.56

Net system income changed to \$895,770

Hendrickson made a motion to keep water rate the same. Motion was not seconded, motion died.

Motion for a rate increase of \$.20, from \$10.06 to \$10.26 per thousand gallons by Rudnick 2nd by Loftesnes Roll Call: 4 Yes-Hendrickson-No-M/C. Letter to be sent out to members from the office.

A discussion was held on the cost of the use of credit cards for paying the customers' water bills. It costs the water district over \$40,000.00. Loftesnes made motion 2nd by Rudnick to pass the card fee of 2% on to the customer. Roll Call: 4 yes/ Hendrickson-No-M/C. Hendrickson changed her vote to Yes.

Chairman Krueger stated that there is 3 opening for directors to attend the Water Expo 2025 let Chairman or GM know if you are interested.

Set 2025 meeting dates and time next month

Next Meeting December 17th at 10:00

Meeting Adjourned: 12:42pm

ATTEST:

Matthew Zelinski, Secretary